

**CITY OF STAPLES**  
**Summary Financial Report**

The purpose of this report is to provide a summary of financial information concerning the City of Staples to interested citizens. The complete financial statements may be examined at Staples City Hall at 122 6th St NE.

Questions about this report should be directed to the City Clerk at (218) 894-2550

**Revenue and Expenditures for General Operations**  
**(Governmental Funds)**

	<b>Total 2018</b>	<b>Total 2019</b>	<b>% Increase or (Decrease)</b>
<b>Revenues:</b>			
Property Taxes	\$ 978,467	\$ 1,267,662	29.56%
Special Assessments	148,654	104,369	-29.79%
Licenses and Permits	110,534	132,040	19.46%
Intergovernmental Revenues	1,414,056	1,928,368	36.37%
Charges for Services	28,921	27,816	-3.82%
Fines and Forfeits	22,465	21,714	-3.34%
Investment Earnings	44,225	129,227	192.20%
Miscellaneous	637,637	643,388	0.90%
<b>Total Revenues</b>	<b>\$ 3,384,959</b>	<b>\$ 4,254,584</b>	<b>25.69%</b>
<b>Per Capita</b>	<b>1,153.70</b>	<b>1,450.10</b>	<b>25.69%</b>
<b>Expenditures:</b>			
<b>Current:</b>			
General Government	\$ 413,009	\$ 461,522	11.75%
Public Safety	921,655	929,023	0.80%
Streets and Highways	433,236	453,116	4.59%
Economic Development	374,296	483,503	29.18%
Parks and Recreation	127,703	193,496	51.52%
Airport	85,429	83,209	-2.60%
<b>Debt Service:</b>			
Principal	479,000	489,000	2.09%
Interest and Other Charges	269,726	332,510	23.28%
Capital Outlay	253,755	1,212,658	377.89%
<b>Total Expenditures</b>	<b>\$ 3,357,809</b>	<b>\$ 4,638,037</b>	<b>-27.60%</b>
<b>Per Capita</b>	<b>1,144.45</b>	<b>1,580.79</b>	<b>-27.60%</b>
<b>Total Long-term Indebtedness</b>	<b>\$ 8,593,645</b>	<b>\$ 7,891,782</b>	<b>-8.17%</b>
<b>Per Capita</b>	<b>2,928.99</b>	<b>2,689.77</b>	<b>-8.17%</b>
<b>General Fund &amp; Special Revenue Funds Unrestricted</b>			
<b>Fund Balance - December 31</b>	<b>\$ 600,238</b>	<b>\$ 576,670</b>	<b>-3.93%</b>
<b>Per Capita</b>	<b>204.58</b>	<b>196.55</b>	<b>-3.93%</b>

**CITY OF STAPLES**  
**STATEMENT OF NET POSITION**  
**PROPRIETARY FUNDS**  
**December 31, 2019**

	Enterprise Funds				
	Light	Water	Community Center	Sewer	Total
<b>ASSETS</b>					
Current assets:					
Cash and investments	\$ 1,463,966	\$ 215,587	\$ 425,755	\$ -	\$ 2,105,308
Restricted cash	163,185	3,000	-	-	166,185
Accounts receivable, net	295,569	48,238	260	53,218	397,285
Due from other funds	-	179,232	-	-	179,232
Receivables from other governmental units	-	-	15,838	327,138	342,976
Taxes receivable	-	-	171	-	171
Inventories	114,401	29,884	-	-	144,285
Prepaid expenses	18,184	9,973	5,233	13,123	46,513
Total current assets	2,055,305	485,914	447,257	393,479	3,381,955
Net capital assets	3,083,294	4,934,477	132,858	3,030,298	11,180,927
Total assets	5,138,599	5,420,391	580,115	3,423,777	14,562,882
<b>DEFERRED OUTFLOWS OF RESOURCES</b>					
Pension/OPEB plan deferments-PERA/OPEB	38,341	11,684	3,840	4,394	58,259
Total assets and deferred outflows of resources	<u>\$ 5,176,940</u>	<u>\$ 5,432,075</u>	<u>\$ 583,955</u>	<u>\$ 3,428,171</u>	<u>\$ 14,621,141</u>
<b>LIABILITIES</b>					
Current liabilities:					
Accounts payable	\$ 183,756	\$ 4,786	\$ 7,642	\$ 17,341	\$ 213,525
Accrued interest payable	-	13,610	-	-	13,610
Due to other funds	-	-	-	179,232	179,232
Deposits	163,185	3,000	-	-	166,185
Current portion notes payable	134,439	127,000	-	-	261,439
Total current liabilities	481,380	148,396	7,642	196,573	833,991
Non-current liabilities:					
Severance/vacation payable	40,880	25,150	1,937	26,602	94,569
Net pension and OPEB liability	351,863	117,329	90,255	109,109	668,556
Notes payable	1,285,965	791,000	-	-	2,076,965
Total non-current liabilities	1,678,708	933,479	92,192	135,711	2,840,090
Total liabilities	2,160,088	1,081,875	99,834	332,284	3,674,081
<b>DEFERRED INFLOWS OF RESOURCES</b>					
Pension/OPEB plan deferments-PERA/OPEB	80,473	27,613	22,572	25,847	156,505
<b>NET POSITION</b>					
Net investment in capital assets	1,662,890	4,016,477	132,858	3,030,298	8,842,523
Restricted for debt service	162,382	-	-	-	162,382
Unrestricted	1,111,107	306,110	328,691	39,742	1,785,650
Total net position	2,936,379	4,322,587	461,549	3,070,040	10,790,555
Total liabilities, deferred inflows of resources and net position	<u>\$ 5,176,940</u>	<u>\$ 5,432,075</u>	<u>\$ 583,955</u>	<u>\$ 3,428,171</u>	<u>\$ 14,621,141</u>

See notes to financial statements.

**CITY OF STAPLES**  
**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION**  
**PROPRIETARY FUNDS**  
**For the Year Ended December 31, 2019**

	Enterprise Funds				
	Light	Water	Community Center	Sewer	Total
<b>REVENUES</b>					
Charges for services	\$ 3,083,943	\$ 569,218	\$ 126,248	\$ 605,843	\$ 4,385,252
Miscellaneous	141,242	42,709	-	-	183,951
Total operating revenues	3,225,185	611,927	126,248	605,843	4,569,203
<b>OPERATING EXPENSES</b>					
Personal services	561,364	186,670	174,127	217,305	1,139,466
Professional fees	30,745	7,966	3,206	18,006	59,923
Utilities	14,658	37,220	41,628	72,740	166,246
Rent	9,498	-	-	-	9,498
Purchase of energy	1,703,192	-	-	-	1,703,192
Other services, supplies and repairs	188,124	139,196	45,558	126,938	499,816
Insurance	9,826	6,008	3,046	9,000	27,880
Franchise fee expense	151,295	-	-	-	151,295
Depreciation	136,087	160,386	26,362	107,504	430,339
Total operating expenses	2,804,789	537,446	293,927	551,493	4,187,655
Operating income (loss)	420,396	74,481	(167,679)	54,350	381,548
<b>NON OPERATING REVENUES (EXPENSES)</b>					
Property taxes	-	-	19,632	-	19,632
Intergovernmental revenue	-	-	119,418	-	119,418
Interest and investment revenue	47,806	13,959	14,555	47	76,367
Miscellaneous revenue	-	207	242	5,214	5,663
Operating grants and contributions	677	244	161	327,413	328,495
Interest expense	(37,683)	(31,152)	-	-	(68,835)
Total non operating revenues (expenses)	10,800	(16,742)	154,008	332,674	480,740
Change in net position before transfers and special items	431,196	57,739	(13,671)	387,024	862,288
Transfers out	(42,123)	(22,123)	-	(2,123)	(66,369)
Change in net position	389,073	35,616	(13,671)	384,901	795,919
Net position - beginning, as originally reported	2,534,724	4,279,855	470,809	2,675,565	9,960,953
Prior Period	12,582	7,116	4,411	9,574	33,683
Net position - beginning, as restated	2,547,306	4,286,971	475,220	2,685,139	9,994,636
Net position - ending	\$ 2,936,379	\$ 4,322,587	\$ 461,549	\$ 3,070,040	\$ 10,790,555

See notes to financial statements.

**CITY OF STAPLES**  
**STATEMENT OF CASH FLOWS**  
**PROPRIETARY FUNDS**  
**For the Year Ended December 31, 2019**

	Enterprise Funds				Total
	Light	Water	Community Center	Sewer	
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>					
Receipts from customers	\$ 3,222,827	\$ 610,591	\$ 127,857	\$ 603,587	\$ 4,564,862
Payments to suppliers	(2,067,200)	(195,027)	(93,963)	(245,511)	(2,601,701)
Payments to employees	(590,843)	(195,952)	(175,434)	(221,206)	(1,183,435)
Net cash provided (used) by operating activities	<u>564,784</u>	<u>219,612</u>	<u>(141,540)</u>	<u>136,870</u>	<u>779,726</u>
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES</b>					
Property taxes and credits	-	-	19,530	-	19,530
State aids	-	-	111,499	-	111,499
Operating transfers (to) other funds	(42,123)	(22,123)	-	(2,123)	(66,369)
Net cash provided (used) by noncapital financing activities	<u>(42,123)</u>	<u>(22,123)</u>	<u>131,029</u>	<u>(2,123)</u>	<u>64,660</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>					
Principal payments on revenue note	(128,847)	(124,000)	-	-	(252,847)
Miscellaneous non operating income	-	207	242	5,214	5,663
Interest payments on revenue note	(37,683)	(32,157)	-	-	(69,840)
Proceeds from operating grants and contributions	677	244	161	275	1,357
Acquisition and construction of capital assets	(45,349)	(64,657)	-	(490,977)	(600,983)
Net cash provided (used) by capital and related financing activities	<u>(211,202)</u>	<u>(220,363)</u>	<u>403</u>	<u>(485,488)</u>	<u>(916,650)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>					
Loans to other funds	-	(179,232)	-	179,232	-
Interest received	47,806	13,959	14,555	47	76,367
Net cash provided (used) by investing activities	<u>47,806</u>	<u>(165,273)</u>	<u>14,555</u>	<u>179,279</u>	<u>76,367</u>
Net increase (decrease) in cash	359,265	(188,147)	4,447	(171,462)	4,103
Cash and investments at beginning of year	<u>1,267,886</u>	<u>406,734</u>	<u>421,308</u>	<u>171,462</u>	<u>2,267,390</u>
Cash and investments at end of year	<u>\$ 1,627,151</u>	<u>\$ 218,587</u>	<u>\$ 425,755</u>	<u>\$ 0</u>	<u>\$ 2,271,493</u>
<b>Reconciliation of operating income to net cash provided by operating activities:</b>					
Operating income (loss)	\$ 420,396	\$ 74,481	\$ (167,679)	\$ 54,350	\$ 381,548
<b>Adjustments to reconcile operating income to net cash provided by operating activities:</b>					
Depreciation	136,087	160,386	26,362	107,504	430,339
Pension and OPEB related activity	(8,252)	(2,690)	(1,156)	(3,266)	(15,364)
<b>Change in assets and liabilities:</b>					
Accounts receivable	105	(1,327)	1,609	(2,246)	(1,859)
Inventories	(2,838)	(3,175)	-	-	(6,013)
Prepaid expenses	3,825	(1,112)	215	(148)	2,780
Accounts payable	17,828	(359)	(740)	(18,687)	(1,958)
Deposits	18,860	-	-	-	18,860
Severance payable	(21,227)	(6,592)	(151)	(637)	(28,607)
Net cash provided (used) by operating activities	<u>\$ 564,784</u>	<u>\$ 219,612</u>	<u>\$ (141,540)</u>	<u>\$ 136,870</u>	<u>\$ 779,726</u>

See notes to financial statements.